



CLARK COUNTY C-PACE PROJECT STEPS



C-PACE Project Steps

Complete these ten steps to finance your project loan.

**step
1**

Complete a Project Interest Form

Confirm that your property is in unincorporated Clark County and that the use of the property qualifies for C-PACE financing. The Interest Form captures basic information such as address, parcel number, ownership, building use, and estimated loan amount. Visit clarkcountynvpace.org to review the Program Guide.

**step
2**

Develop a Energy Saving or Water Conservation Project

Work with a building consultant and/or contractor to finalize the cost and benefits of the qualified improvement project. Discuss the requirements for a C-PACE project analysis that details the qualified improvement projects. For examples of qualified improvement projects, visit www.clarkcountynvpace.org.

**step
3**

Secure Financing

Talk with your bank or one of the pre-registered C-PACE Capital Providers about terms for a C-PACE loan. Additional information for unregistered lenders and a list of registered capital providers is available at www.clarkcountynvpace.org.

**step
4**

Complete a Pre-Application

Visit the Project Center at www.clarkcountynvpace.org to submit a formal pre-application including a project analysis draft and a local labor statement. Detailed descriptions of these required documents can be found in the Program Guide. A C-PACE Capital Provider can help you complete this step. Pre-Applications also require payment of a \$2,000 fee.



step
5

Discuss Project with Program Administrator

The Clark County C-PACE Program administrator will contact you regarding your project, the application, and loan closing.

step
6

Submit Application

The online application form must be completed along with supporting documentation that includes, but is not limited to, construction contract(s), appraisal, title, C-PACE lender consent from mortgage lender consent, and the C-PACE Assessment Agreements.

step
7

Application Approval

All documents are reviewed by the program administrator. The Clark County Board of Commissioners will vote to approve the project and the associated Assessment Agreements.

step
8

Close Financing and Install Energy/Water Efficiency Project

C-PACE Assessment Agreements should be executed within 30 days of the board's approval. Once documents are signed and recorded, the C-PACE lender can disburse funds and construction of the qualified improvement project can be completed.

step
9

Submit a Project Completion Verification Report

Clark County requires the submission of a verification report one year after the completion of the project.

step
10

Repay the C-PACE Loan

C-PACE financing payments are billed, collected and enforced by the lender. County tax and special improvement district assessment delinquencies are handled quite differently.